



ORGANISATION FOREWORD

This Quality Manual is the means by which SDH Project Services Ltd (hereinafter referred to as the 'Organisation') satisfies the requirements of its customers, particularly with regard to management responsibility.

The Organisation is obliged to ensure that its Quality Policy is understood by its employees, and that its procedures are implemented and maintained at all times. This Quality Manual is in accordance with the requirements of ISO 9001:2008. The quality system must be periodically and systematically reviewed by management and checked by quality audits both internal and external.

The Quality Manager is responsible for the control of all matters pertaining to the implementation of procedures and quality matters.

The assurance of quality is fundamental to all the work undertaken by the Organisation and all personnel at every level in the Organisation's structure must practice the procedures established.



QUALITY POLICY

The continuing policy of SDH Project Services Ltd is to provide a professional and efficient service to meet all of the agreed requirements of our customers. This achievement will result in securing efficiency and the enhancement of long-term profitability.

The Management Team bears the responsibility for establishing, maintaining and implementing the system for controlling those particular activities for which they are responsible. We undertake to ensure through instruction, practical example and training that quality is the aim of all members of the Organisation and that each employee has a proper understanding of the importance of the quality system function and its direct relevance to the success of the Organisation.

Equally every employee is responsible for, and will be trained to perform the duties required by his or her specific role. Further the Organisation will ensure that any sub-contractors employed for a particular function will meet specified requirements and will accept the responsibility for their work.

The Organisation has a policy of continual improvement in line with the conditions laid down in ISO 9001:2008.

We hereby certify that this Quality Manual and the Standard Operating Procedures Manual accurately describes the Quality System in use within the Organisation to meet the requirements of ISO 9001:2008.

The Quality System will be monitored regularly under the Top Management's ultimate responsibility with regular reporting of the status and effectiveness at all levels.

Signed

..... Date ...1st April 2011.....